

HENLLYS COMMUNITY COUNCIL

Mr A Isaacs , Clerk/Treasurer, Henllys Village Hall, Henllys Village Road, Henllys, Cwmbran, NP44 6JZ

Mr A Isaacs , Clerc y Cyngor/Trysorydd, Neuadd Pentref Henllys, Heol Pentref, Henllys, Cwmbran, NP44 6JZ

Tel: 07703194263

# ANNUAL GENERAL MEETING

# MONDAY 18th MAY 2020 UNDERTAKEN REMOTELY

**MINUTES**

1. **Apologies**

* Cllr’s Burnett & Thomas

1. **Declarations of Interest**

* None

1. **Minutes of 2019 AGM**

* Agreed

1. **Matters Arising**

* None

1. **Retiring Chair’s Report**

Since I became Chair it’s been a very busy time with a number of significant developments. Firstly, I wanted to thank my fellow councillors for all their support during the past year.

Second, I also want to thank the Clerk for all his efficient work, cooperation and advice during the past twelve months.

You are all aware of what we set out to do in the past twelve months, but I think it is worth reiterating again what we have achieved and what is on hold due to the impact of the Covid-19 pandemic.

* The business plan has been refreshed and the Community Council is planning to extend its activities to respond to a broader range of local needs.
* Whilst continuing to fund local community groups, maintaining the Dorallt park and fund the village fete, the community council is in the process of setting up:
* Weekly activity sessions for youngsters
* Improvements to Juniper Crescent Park
* The future of Henllys Way park
* Sessions to combat social isolation
* Creation of a local cinema
* Dropped kerbs for residents with mobility issues

Community Council Achievements :

1. Grants

The Community Council funds a wide-ranging grants programme to support the work of local groups.

2. Village Fete

For a number of years, the Community Council has funded the fete & in future will be both organising & funding the event -cancelled because of Covid-19

3. Juniper Crescent Park

The Community Council is funding both a replacement safety surface and installing a boundary fence

4. Litter Picking

The Community Council organised regular litter picks & welcome all residents who wish to participate

5. Community Bench

Due to the difficulties some residents have walking up the hill to the village hall, a bench is being installed at the bottom of the hill on Henllys Way, funded by the Community Council -delayed due to Covid-19

6. Defibrillator

The Community Council is planning to install a defibrillator at the Village Hall -ongoing

7. Summer 2019 Playschemes,

Funded by the Community Council

8. Remembrance & Carol Services - in excess of £200 was collected and donated to charities.

1. **Election of Officers**

* Chair , Cllr Waters was elected
* Vice Chair, Cllr Lewis was elected

1. **Treasurer’s Report**

( a ) Report - Accounts 19/20 , Noted

( b ) Accounts , Approved

( c ) Internal Audit Report , Noted & to be included on the agenda of the Finance Working Group

Mr D Henson has agreed to continue as the Internal Auditor to the Council.

( d ) Annual Return , Approved for signature by the Chair of Council

1. **Confirmation of Cheque Signatories**

Approved - Cllr Everett, Cllr Burnett, Cllr Waters and Cllr Lewis.

1. **Election of members with special responsibility and of representation**

Approved :

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| Henllys Village Hall | Cllr Burnett |
| Emergency Officer | Cllr Burnett |
| Henllys CC Working Group | Cllr Everett/Cllr Smith Higgins |
| Henllys CC Planning Working Group | All Members |
| Henllys CC Finance Working Group | Cllr Waters, Cllr Jones, Cllr Lewis, Cllr Everett |
| Henllys CC Communications Working Group | Cllr Lewis, Cllr Thomas, Cllr Smith-Higgins |
| Henllys CC Environmental Working Group | Cllr Burnett, Cllr Thomas, Cllr Smith-Higgins |
| Henllys CC HR Working Group | Cllr Waters, Cllr Smith-Higgins,  Cllr Everett |

1. AOB

( a ) Cllr Jones referred to the increasing demands upon Food Banks .

It was agreed that a grant be made of £300 , & Cllr Jones is to provide the Clerk with bank details .

( b ) Cllr Smith-Higgins referred to the missed green bin collections . Cllr Jones agreed to pursue this matter with TCBC

( c ) Cllr Smith-Higgins referred to the need for litter picking . The Clerk is to contact TCBC about the availability of green sacks & subsequent collection.

( d ) Cllr Lewis referred to the need to resume council business .

Both the Finance Group & Council will meet in June

The Clerk is to circulate the last minutes & the Business Plan in advance of the meetings.

( e ) It was agreed that a grant of £300 be made to Tenovus Cancer Care.

( f ) It was agreed that the insurance quote from Hiscox be accepted , £840.

( g ) It was agreed that the Clerk is to order the defibrillator & commission an electrical contractor at a cost of £400.

The Clerk will circulate quotes received for the installation of a footpath.