

HENLLYS COMMUNITY COUNCIL

Mr A Isaacs , Clerk/Treasurer, Henllys Village Hall, Henllys Village Road, Henllys, Cwmbran, NP44 6JZ

Mr A Isaacs , Clerc y Cyngor/Trysorydd, Neuadd Pentref Henllys, Heol Pentref, Henllys, Cwmbran, NP44 6JZ

Tel: 07703194263

# AGENDA , ANNUAL GENERAL MEETING

# MONDAY 18th MAY 2020 UNDERTAKEN REMOTELY

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of 2019 AGM \***
4. **Matters Arising**

1. **Retiring Chair’s Report**
2. **Election of Officers – Chair & Vice Chair**
3. **Treasurer’s Report**

( a ) Report - Accounts 19/20 \*

( b ) Accounts \*

( c ) Internal Audit Report \*

( d ) Annual Return \*

1. **Confirmation of Cheque Signatories**

Currently - Cllr Everett, Cllr Burnett, Cllr Waters and Cllr Lewis.

1. **Election of members with special responsibility and of representation**

Currently :

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| Henllys Village Hall | Cllr Burnett |
| Emergency Officer | Cllr Burnett |
| Henllys CC Working Group | Cllr Everett/Cllr Smith Higgins |
| Henllys CC Planning Working Group | All Members |
| Henllys CC Finance Working Group | Cllr Waters, Cllr Jones, Cllr Lewis, Cllr Everett |
| Henllys CC Communications Working Group | Cllr Lewis, Cllr Thomas, Cllr Smith-Higgins |
| Henllys CC Environmental Working Group | Cllr Burnett, Cllr Thomas, Cllr Smith-Higgins |
| Henllys CC HR Working Group | Cllr Waters, Cllr Smith-Higgins,  Cllr Everett |

\* Denotes document attached